

6 July 2020

Dear Parent / Carer,

RE: Year 7 New Starter Stationery Packs

Please find details overleaf regarding our Workington Academy Stationery Packs, that you can order directly from us to ensure that your child has the correct stationery needed for September.

If you would like order either of these packs, our recommended Scientific calculator that students will use throughout their full five (or seven) years at Workington Academy and/or one of our Workington Academy USB drives, please return the slip at the bottom of the page overleaf to our main office or please contact them via email – office@workingtonacademy.org stating – your **child's name, primary school and the items that you would like to order.**

Orders for Stationery packs must be placed prior to 17 July 2020.

Payment for your order will be taken via ParentPay, our online payment service on your child's first day in September.

You will receive registration and account set up information for ParentPay via letter prior to the beginning of September.

Please just make sure that the required amount is deposited into your account prior to Thursday 3 September, so that payment for the stationery pack can be taken on this date and your child can receive their items on their first day. If payment is not received on or before this date, your child will receive their pack, as soon as payment has been received.

Please do not feel obliged to purchase this equipment from Workington Academy, but please do ensure that you child has all of them items listed overleaf, ready to start with us in September.

If you have any further queries or questions in regards to our Stationery packs – please do not hesitate to contact our main office – office@workingtonacademy.org

Kind regards,



Miss N Tweddle

Year 7 Director of Learning

Year 7 Stationery Pack Order Form

Pack 1	Pack 2
Large Clear Plastic Pencil Case including: • 2 x Black biro • 1 x Purple biro • 2 x HB Pencil • 1x 2B Pencil • Pencil Sharpener • 30cm Ruler • Rubber • Colouring Pencils • Black Fine Liner Pen • Protractor • Compass • Highlighter • Glue Stick £7.00	Large Clear Plastic Pencil Case including: • 2 x Black biro • 1 x Purple biro • 2 x HB Pencil • 1x 2B Pencil • Pencil Sharpener • 30cm Ruler • Rubber • Colouring Pencils • Black Fine Liner Pen • Protractor • Compass • Highlighter • Glue Stick Plus • Casio Scientific Calculator £17.00
USB Stick Workington Academy USB Stick - £5.50	Casio Scientific Calculator - £10.50 (Recommended brand and type)

Please note that the deadline for ordering equipment packs is Friday 17 July 2020.

Payment will be taken via ParentPay on Thursday 3 September 2020.

Students will receive their stationery pack on their first day at Workington Academy - or after payment has been received.

Y7 Stationery Pack Order Form 2020

Name _____ Primary School _____

I would like to order the following equipment pack and/or items:

Pack 1 - £7.00 ☐ Pack 2 - £17.00 ☐ Workington Academy USB Stick - £5.50 ☐

Casio Scientific Calculator - £10.50 ☐

I understand that my child will receive their stationery on their first day at Workington Academy - 3 September 2020 or on the date after that, on which payment is received.

Parent/Carer Name _____ Signed _____ Date _____