WORKINGTON ACADEMY

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"Be The Best You Can Be"

14 April 2021

Dear Parent / Carer

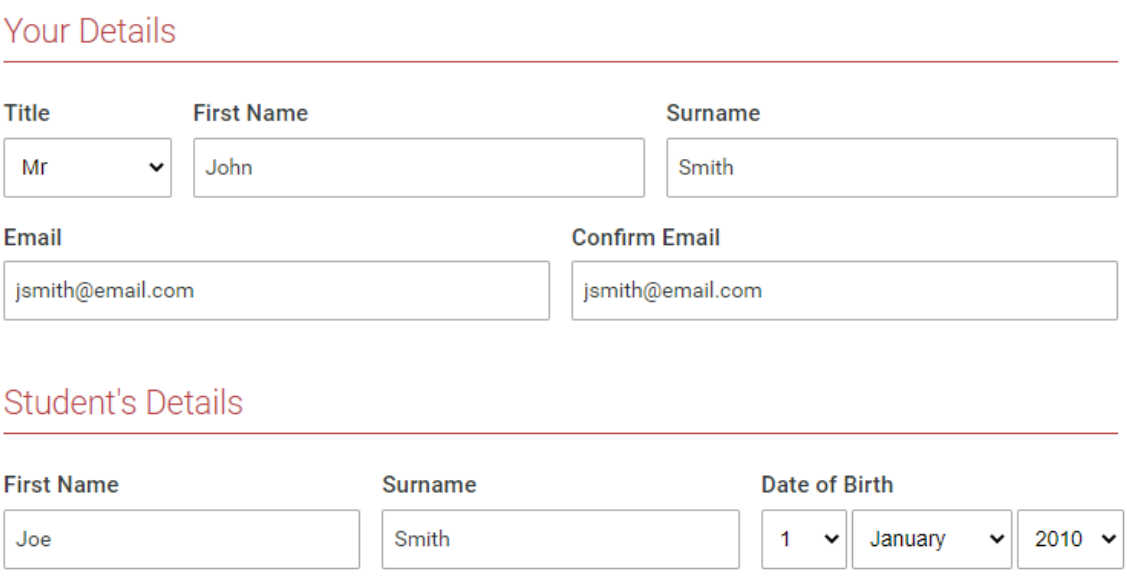
Year 7B (7GJA, 7BWI, 7JKI, 7IMA) Online Progress Evening - Wednesday 28 April 2021

I am writing to invite you to the Year 7B Online Progress Evening on from 3:30pm until 6:00pm. This will be an opportunity to discuss your child's progress and address any concerns that you or their teachers may have.

As you will be aware from the Year 7 Tutor Meetings that took place in January, we have introduced a new, intuitive and easy to use online appointment booking system – using the School Cloud system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Attending the appointments online, via a phone, tablet or laptop is also very straightforward. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from 14 April. Please visit https://workingtonacademy.schoolcloud.co.uk to book your appointments. Once you've made your appointments you will receive a confirmation email with everything you need to join the online appointment on the evening. A short guide on how to add appointments is included with this letter.

Please have the following information ready to login:



The information, including the email address must match what we have on the school system. If you are having difficulty logging in, or need support in making the appointments, please contact the school via telephone on 01900 873926 or via email at office@workingtonacademy.org

You can also contact the school if you have issues with connecting to the internet.

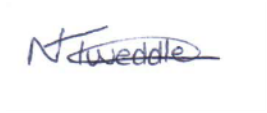
Some things to note when making appointments:

- Unfortunately, due to staff changes some Computing classes will not be available to book. If you have a specific concern please contact the school and we will make arrangements for you to discuss these.

Appointments are 5 minutes long, and under the School Cloud system these cannot be extended. For the majority of appointments, we have found that 5 minutes is long enough for a meaningful, constructive discussion. If on the evening, you find that 5 minutes has not been long enough to resolve all outstanding issues, please email office@workingtonacademy.org with the details so that a follow-on conversation can be scheduled.

Thank you in advance for your continued support which is vital in ensuring that your child continues to 'be the best they can be'.

Yours sincerely



Miss N Tweddle

Director of Learning Year 7