

JOB DESCRIPTION

Post Title: **CURRICULUM LEADER FOR DESIGN TECHNOLOGY**

Post Holder:

Responsible To: Headteacher

Remuneration: MS/UPS + TLR2c (£7017)

Start Date:

Note: In addition to the duties summarised in the job description please refer to the current year's statutory conditions of employment of school teachers in England and Wales (prepared by the Secretary of State for Education and Skills).

Job Purpose

The role of the Curriculum Leader is crucial in developing the ethos of achievement within the Curriculum Area, in harmony with the aims and ethos of the whole school. Curriculum Leaders are key to the success and development of the school, and the raising of student achievement.

Curriculum Leaders must ensure that targets for improvement in the Curriculum Area are set and met, through positive approaches to curriculum development, the planning and preparation of schemes of work, the monitoring of learning and teaching across the Curriculum Area and the support and development of staff.

Curriculum Leaders form a vital part of the middle leadership team. Curriculum Leaders need to have a good knowledge of educational issues and are expected to keep up to date with, lead on and work in conjunction with the Faculty Leader on improving pedagogy and practice where it is relevant to the Curriculum Area

Key Responsibilities:

In addition to the duties required of all teachers under The School Teachers Pay and Conditions the Curriculum Leader will play a major role in school under the overall direction of the Director of Maths in:

- Standards of Student Performance – To be accountable for the teaching of your subject/s to all year groups ensuring delivery meets the academic and social needs of students.
- Standards of Teaching and Learning – To be accountable for the planning and delivery of accredited courses under your jurisdiction and monitor/evaluate pupil performance data in relation to the subject area
- Standards of planning and Learning – To be accountable for the production of long, medium and weekly planning together with the production of an annual curriculum area plan
- Leadership – To provide professional leadership for colleagues delivering

- aspects of the subject and to provide subject information, planning and monitoring information to designated curriculum leaders.
- Leadership – To administer your departmental budget in line with school agreed priorities.

Key Accountabilities:

Teaching

- To be an outstanding classroom practitioner
- Ensure high standards of teaching
- To oversee the delivery of planned, co-ordinated, high quality teaching

Shaping the future

- Provide support to establish and implement an ambitious vision and ethos for the future of the curriculum area
- Play a role in the school improvement and school self-evaluation planning process
- Be involved in the devising, implementing and monitoring of action plans and other policy developments
- Lead by example to motivate and work with others
- In partnership with other members of the Middle Leader team, lead by example when implementing and managing change initiatives
- Promote a culture of inclusion within the school community where all views are valued and taken in to account

School Improvement

- Formulating the aims and objectives of the curriculum area through the curriculum area plan
- Establishing the procedures through which they are to be achieved.
- Managing staff and resources to that end; and
- Monitoring progress towards their achievement
- Determine, implement and monitor systems for monitoring and improving students' attainment and progress.
- To contribute to the development and implementation of the school's behaviour management system

Leadership

Within the Curriculum Area:

- Be accountable for attainment
- Be responsible for monitoring the effectiveness of staff
- To take responsibility for continuing professional development of self and other members of the curriculum area (where appropriate)
- To take part in the school's Appraisal process
- To drive and enable collaborative working across 'subject' boundaries so that learners use knowledge/skills and understanding in different contexts; linking learning

Communication

- To lead and chair curriculum team meetings as required
- To attend and be an active contributor to curriculum area, middle leader, whole school and other appropriate meetings as required
- To attend and be an active contributor to curriculum area and whole school events
- To attend parents and open evenings
- To maintain regular and effective positive communication with parent/carers and stakeholders

PERSON SPECIFICATION

Post Title: **Curriculum Leader of Design Technology**

The following qualities and aptitudes are sought in the successful candidate:

Essential	Desirable
Qualifications	
The successful candidate should be qualified to degree level in Design Technology or related subject.	
The successful candidate should have a relevant teaching qualification (PGCE, Cert Ed, BEd).	
Experience and skills	
The ability to teach Design Technology in the full age and ability range is required. (KS3 – KS5)	
Previous middle management experience in Education	
A thorough knowledge of and enthusiasm for Design Technology is required.	An understanding of the changing school environment and national issues will be an advantage.
A commitment to the provision of quality and equality of opportunity in the teaching of Design Technology is required.	
Excellent written and oral communication skills in a variety of contexts (students, parents, colleagues etc) are sought.	Experience of or a willingness to make a significant contribution to extra-curricular activities is highly desirable
To be able to work collaboratively with SLT in leading and to work effectively in a close knit team.	
Commitment to continuous review and curriculum development is sought.	
Be able to demonstrate the skills to inspire, lead and manage a team	
Committed to the safeguarding and wellbeing of all students	